

Petanque Wallingford



Constitution

1. NAME

The Club shall be known as Pétanque Wallingford (hereinafter called The Club). The Club shall be affiliated to the English Petanque Association (EPA) and be part of the EPA Regional Association: Thames Valley Petanque Association (TVPA).

2. HEADQUARTERS

2.1 The Club's headquarters shall be at Wallingford Sports Park

3. OBJECTIVES

3.1 The aim of the Club shall be to create an organization for social and competitive play of the sport of petanque and to provide training.

4. OFFICERS

4.1 The *Executive of the Club* shall be the Club President, Honorary Secretary and Honorary Treasurer
Executive members must be EPA licence holders.

4.2 The Club's *General Committee* shall be made up of the *Executive* plus:

- a chairman elected by the committee members, and 2 other members.
- additional committee members may be co-opted as the need arises.

4.3 The *Executive (3) & General Committee Members* (Min 3) shall be elected at the AGM to serve for one year. They will retire at the following AGM, but will be eligible for re-election. Duties begin from the day of election. Officers may serve for a max of 3 years, and will not be eligible for re-election until one year has elapsed.

4.4 Members playing in a Leagues will elect their Captain.

5 GENERAL COMMITTEE MEETINGS

5.1 Meetings will be held at least quarterly. Extra meetings may be held at the discretion of the *General Committee*

5.2 All members of the *General Committee* shall have one vote each at committee meetings, then, should it be necessary, the President will have a casting vote.

5.3 A quorum for all *General Committee* meetings shall be three voting members.

5.4 Minutes and records of attendance at all meetings shall be kept by the Honorary Secretary.

6 ANNUAL GENERAL MEETINGS

6.1 The Annual General Meeting (AGM) of the Club shall be held during the month of November or at such time as decided by the *Executive of the Club*. A quorum for the AGM will be 10 members of the Club.

6.2 Three weeks notice of a forthcoming AGM or EGM shall be given to all fully paid up members of the Club.



- 6.3 Items for the agenda of the AGM must be given to the Honorary Secretary by any paid up Club member two weeks prior to the date of the AGM.
- 6.4 At the AGM each member attending shall have one vote.
- 6.5 Extraordinary General Meetings (EGM) can be called at any time by the Club's *General Committee* or by one third of the fully paid up members of the Club.

7. FINANCE

- 7.1 A Treasurer's Report will be submitted at each *General Committee Meeting*.
- 7.2 The accounts shall be studied by an independent examiner each year, whose name will appear on the accounts. (AGM Nov 2014).
- 7.3 A record of all incoming monies and expenditures shall be maintained by the Honorary Treasurer, who shall produce an audited record of the Club's accounts for the AGM.
- 7.4 The Club's financial year shall run from 1st November to the 31st October.
- 7.5 The Club's funds shall be deposited at a Building Society or Bank under the exclusive name of Pétanque Wallingford. All transactions by cheque must be signed by two nominated members of the Club.
- 7.6 The Club's annual subscription, piste and visitor fees shall be decided at the AGM.
- 7.7 Expenditure of club funds shall be agreed by the *General Committee* before being spent. Reimbursement of approved expenditure will be made from club funds on production of a 'point of sale' receipt.
- 7.8 Membership will lapse if fees have not been paid by 31st March of each year.

8. MEMBERSHIP

- 8.1 Membership will be annual starting from 1st January to 1st January the following year.
Membership Fees: see 7.6 above
Membership categories will be:
Full Member
Corporate Member: held by a business
- 8.1 Membership shall not be denied to any person on the grounds of sex, race, religion, colour, politics or disability.
- 8.2 The Club will be guided by the English Translation of the FIPJP Rules, as in the Rule Booklet provided by the EPA.
- 8.3 The *Executive* has the right to withdraw membership from any member of the Club. There will be fourteen days in which to appeal to the *Executive of the Club*.

9. DISSOLUTION

- 9.1 The Club may be dissolved at any time by the consent of two-thirds of the fully paid up members of the Club. Any funds and assets shall be donated to a charity to be agreed by the *Executive of the Club*.

Agreed

Signed: Loren Butt Club Chairman Date February 2015

Agreed

Signed: Thérèse Lewis Secretary Date February 2015